

## 2016 irisEd We Have Skills!™ Order Form

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

### Payment Information

Please enclose a check, money order, or valid purchase order with all orders.

- Purchase Order enclosed. Number \_\_\_\_\_
- Check enclosed. Number \_\_\_\_\_
- Money Order enclosed.

**IMPORTANT NOTE FOR CREDIT CARD USERS:** For your security, we can only accept credit card orders through our secure website, [hmhco.com/HMHAassessment](http://hmhco.com/HMHAassessment), or by phone at 800.323.9540. Customers wishing to remit payment by credit card will be contacted by HMH Customer Experience once their order has been processed.

Exempt from state sales tax. (Please attach copy of certificate)

Cert. no. \_\_\_\_\_

Cert. Expiration Date \_\_\_\_\_

**NOTE:** Orders from first time purchasers require a completed *Test Purchaser Qualification Form*.

#### Professional Credentials

Choose One:

- Test Purchaser Qualification Form attached
- Test Purchaser Qualification Form on file at HMH

### Charge to: (See note above)

Name \_\_\_\_\_

Position \_\_\_\_\_

Organization \_\_\_\_\_

Billing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

Email address \_\_\_\_\_

### Ship to: (if different from billing address)

Name \_\_\_\_\_

Position \_\_\_\_\_

Organization \_\_\_\_\_

Shipping Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

Email address \_\_\_\_\_

### Item and Packaging

### Code Number    Quantity    Catalog Price    Total Price

#### Materials

#### Complete Classroom Kit

1618501    \_\_\_\_\_    \$399.00    \_\_\_\_\_

Includes Skills Episodes DVD, Skills Songs CD, 1 Full-color Teacher's Guide Booklet,  
7 Classroom Skill Posters (11x17), 1 Skill Ticket pad

Subtotal for this page \_\_\_\_\_

Subtotal from previous page \_\_\_\_\_

Order Subtotal \_\_\_\_\_

State Sales Tax \_\_\_\_\_

Shipping Service Fee\* \_\_\_\_\_

Order Total \_\_\_\_\_

### How to Place Your Order:

Via email: [AssessmentsOrders@hmhco.com](mailto:AssessmentsOrders@hmhco.com)

Via fax: 630.467.7192

Via phone: 800.323.9540

Via mail: Customer Experience Support—Assessments

Houghton Mifflin Harcourt  
255 38<sup>th</sup> Avenue, Suite L  
St. Charles, IL 60174

Inquiries may be directed to: [rpc\\_customer\\_service@hmhco.com](mailto:rpc_customer_service@hmhco.com)For more information, please visit: [hmhco.com/HMHAassessment](http://hmhco.com/HMHAassessment)

**Note:** To insure adequate processing time when submitting an expedited RUSH order, please phone in your order to 800.323.9540.

\* A shipping service fee is prepaid and added to the invoice. Estimate 10% (\$10.00 minimum) for ground shipping; 15% (\$10.00 minimum) for Second Day Air and shipping to AK and HI; 17% (\$20.00 minimum) for Next Day Air shipping; and 25% for international shipments. Ground transportation available for AK and HI upon request.

Prices quoted are subject to change without notice and do not include transportation charges unless otherwise stated. All orders will be filled at prices in effect upon receipt of your order. To obtain the most up to date pricing please call Houghton Mifflin Harcourt at 800.323.9540 or visit us online at [hmhco.com](http://hmhco.com).

#### Internal Use Only:

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